

# Trustee Role Description

**Role:** Trustee & Director

**Role #:** 2022-01

## About the Trust

Calder Rivers Trust operates across Calderdale, Kirklees, and Wakefield in West Yorkshire. We aim to conserve and protect the waterways throughout the Calder river catchment. The Trust was formed in 2009, and since then has been involved in many project and activities across the catchment, we have broad range of interests from planning issues, to fish passage, to survey and monitoring work, to engagement of young people.

## Role Description

As small charity we rely upon our Board of Trustees and Directors to manage and develop the charity. Though we are small, we have big ambitions. Trustees are involved in all aspects of our work, from designing new projects to ensuring the administration of the business runs smoothly. Trustees take ultimate responsibility for everything the organisation does, and must ensure compliance with all of our legal duties. Our Trustees are involved in everything from the day to day operations, developing specific focussed pieces of project work, expanding our reach and influence, and ensuring the finances stay in good health to continue our work.

## Tasks

- Attendance at Board Meetings
- Promoting the Trust and the work we do
- Developing strategy, projects, and programmes of work
- Attending external meetings and events
- Ensure the Trust complies with our legal duties, reporting, and accounting
- Support the development of new ways of working and innovation
- Develop fundraising and grant opportunities
- Abide by all Trust policies and procedures
- Other task delegated by the Board

## Experience Needed

No experience necessary.

## Commitment

**Hours** Variable (we would generally expect attendance of at least 6 Board meetings per year)  
**Duration** Generally 12 months minimum

## Location

Various (generally home based, most of our meetings are held online by default)

## Training & Equipment

All will be provided

Next steps? **Register** your interest for this role by visiting our [website](#) !